# Minutes of Meeting No 2 - Steering Group - Sat 4th Feb 10:30am, The Hackworth Lounge

**Attendees:** Dave Reynolds (Chair), Christine Thompson (Vice Chair), Michelle Armstrong (Secretary/ minutes), Kelly Ambrosini, Colin White, Emma Pennington, Tracy Chappell, Hazel Johnson, Andy Haines, Jane Hackworth-Young (Paul Harle, John Raw attended from 11.50am)

Apologies: Sue Clarke

DR introduced the 'Model rules' document to the group for review on the TV screen.

Notable agreements/ amendments as follows:-

#### Name

1.1 Society name: we agreed on 'Shildon Railway Institute.

## Why the society exists - 1.2 (work in progress)

- 1. To include our duty of care to the actual building (the fact that it is Grade II listed).
- 2. To include the phrase 'the wider community' (i.e. not to limit our reach to Shildon).
- 3. To include the word 'Accessible' alongside 'inclusive' i.e. wheelchair friendly etc.
- 4. To make reference to 'Men's mental health' in a phrase that also includes 'Women's' (i.e. to capitalise on the more recent spotlight on men's mental health).
- 5. To include the phrase 'Young People'
- 6. To include the word 'Education' or 'to educate'

### **Management Committee**

2.7.2 - there was an agreement to take the word 'tenant' out.

## **Members**

- 3.3 although current membership only applies to individuals at the moment we agreed to include 'organisations' (e.g. Shildon Alive)
- 3.3.1 we agreed on a minimum age of 16.

#### **Procedure at members meetings**

4.12 - we agreed to revisit the quorum question for next time

## **AOB**

- Dave will make this first draft available (calling it '0.1') on the website. We will look
  to complete the model rules document review next meeting and move on to the
  Membership Strategy.
- JHY and CT gave advance apologies for the next meeting.
- PH asked to be added to the email distribution list as he would like to be involved.

Next meeting – Sat Feb 11th 10.30am in the Hackworth Lounge